



GRAND ROUNDS



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Zoom: <https://arizona.zoom.us/j/84866475145>

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Faculty Promotion Dossiers: How, What, When

March 11, 2026

12 noon - 1 pm | AHSC 1302

Abstract

The College of Medicine - Tucson consists of over 1600 faculty (full-time, part-time, preceptors) on seven different faculty tracks. Each track has a different focus and different requirements for promotion - and these are consistent whether you work at Banner, the VA, the UA or with another organization. In this presentation you'll learn more about each track's focuses and promotion guidelines, understand the promotion dossier formatting requirements and how to avoid common issues, and learn how to use the annual review process to guide your career. You'll also learn more about COM-T's Office of Faculty Affairs and how we continuously work to clarify all faculty processes - and how to share your feedback or ideas for improvement. We'll talk about the basics (timeline, documents, contacts) and include tips from recently promoted faculty and department and college reviewers.

Recommended to bring: yourself, a recent copy of your CV (digital preferred), and any questions you have about the promotion/review processes.

Bio

Christina Kalel, MA, is an Assistant Director of Faculty Affairs for the College of Medicine-Tucson. She supports around 1600 faculty in 23 departments by serving as a central point of contact for questions about promotions, tenure, annual review, sabbaticals and more. She also manages and interprets faculty data for departments, national organizations, and other stakeholders. Her career has been varied (libraries! warehouses! career services!), but centered around her strengths of building relationships, teaching, and offering free therapy. Her research is focused on inclusive mentoring in all formats. When not answering emails and phone calls, she can be found hiking, reading, playing video games, or trying to bake a perfect macaron.

Objectives

- Participants will learn what each faculty track's focuses are (for example: clinical series, research scholar) and the requirements are for promotion in their track.
- Participants will understand the different sections of each dossier, what format they should take, and where to seek guidance.
- Participants will learn how to use annual review to guide their career, and how to navigate promotion timelines.

DISCLOSURE

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